



DEPARTMENT OF ADMINISTRATION
Office of Employee Benefits

Open Enrollment 2023 Is Almost Over - Enroll Today!

Open enrollment—your once-a-year opportunity to enroll in or make changes to your employee benefits—ends this Friday, November 18 at midnight. Don't miss your chance to make the benefits choices that are right for you and your family.

We encourage everyone to review their benefits during open enrollment; however, **you do not need to act unless you want to make a change** to your current benefits or contribute to a [flexible spending account](#) (FSA) or [dependent care spending account](#) (DCSA).

An important word about enrolling

While you have until Friday at midnight to finalize your benefits elections for next year, the Office of Employee Benefits will be closing Friday at 4 p.m. After that time, we will not be available to assist you. **For that reason, we ask that you do not wait until the last minute to enroll. If you do not complete your 2023 benefits enrollment by end of day Friday, you will not be able to make any changes until next year's open enrollment (unless you have a [qualifying status change](#)).**

Have You Considered...

- Your needs may have changed since last year, and a **different medical, dental, or vision option may be better for you**. Visit the [Office of Employee Benefits website](#) to see full plan details; watch vendor presentations, and download the [FAQ](#) on the [virtual benefits fair](#); and [talk to ALEX](#), the State's online interactive decision tool.
- This year, you'll be able to **add to your supplemental life insurance** with a [new 2-times-salary coverage option](#) (up to \$300,000). If you currently have supplemental life insurance at 1 times your salary, you can elect the increase to 2 times during open enrollment **without having to provide any proof of good health**. If you do not have supplemental life insurance yet and you would like to elect it during this year's open enrollment period, you will be subject to The Hartford's evidence of insurability requirements.

Make Your Enrollment Even More Meaningful

Take this opportunity to team with the United Way of Rhode Island. You can choose to support one or more local nonprofits

doing good work in our communities. Rhode Islanders are in need, and you can help! This year, please consider a payroll deduction to support your favorite charities. Sign up at uwriweb.org/RIState.

Looking for Benefits Information?

You have access to a wide array of resources to help you with your benefits elections. If you need help deciding, consider:

- The [virtual benefits fair website](#) to get plan information, watch helpful videos, and review vendor presentations
- The [Office of Employee Benefits website](#) to find the most detailed benefits information, rate charts and plan comparisons, enrollment procedures, and benefits-related forms
- [Talking to ALEX](#), the State's interactive, online decision tool
- Our [General FAQ](#) or those on specific topics, including [FSAs](#), the [DCSA](#), the [HSA](#), and [beneficiary designations](#)

Do You Need Help Enrolling?

Enrolling with [Workterra](#) online is intuitive and convenient. However, we know that sometimes you need a little extra help. Download the [Workterra User Guide](#) for detailed instructions on using the system to complete your enrollment. If you can't log in to Workterra or need help resetting your password, call the BCBSRI State of Rhode Island Employee CARE Center at **401-429-2104** or **866-987-3705**. CARE Center hours are Monday–Friday, 8 a.m.–8 p.m., and Saturday, 8 a.m.–12 p.m.

We're Happy to Help!

We know time is running short, but it's not too late to make your benefits choices. If you can't find the answers you need, send us an email at doa.oeb@doa.ri.gov, or drop us a line using our website's [feedback tool](#). Or you can call us, and we'll do our best to get back to you within one business day.

Open enrollment ends Friday. Don't miss out. [Enroll today!](#)

(If you're going to print this email, use attached "Printing Version" for best results)

Office of Employee Benefits

One Capitol Hill, 3rd Floor

Providence, RI 02908

www.employeebenefits.ri.gov

Phone: (401) 574-8530

Fax: (401) 574-9281